



Talent Pull ERP System

Android App Manuals v 0.1



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Introduction

Talent Pull is a young, dynamic and fastest growing Management Consulting, HR Recruitments, Manpower Outsourcing, Payroll and Statutory Compliance Management and Project Management Service Provider organization driven by knowledge, integrity and performance and committed to customer delight. We are one stop corporate solutions provider company, having headquarter at Chandigarh, India. Our offerings span Management Consulting, HR Solutions, Outsourcing , HR Policies and audit, IR Policies, Implementation of Labour Laws, Compliance Audits, Liaison & PR with Govt. and non-Govt. agencies, etc.

We have host Talent Pull application on Google Play Store as a ERP system.


Android application will have following features

- 1) Attendance Marking
- 2) TA/DA Claim
- 3) KYC Document Upload

Talent Pull ERP system have 2 modes A) Web B) Android APK

- Administration and Reporting part is on Web.
- Employee and Reporting manager will have Web & Android access for Attendance, TA/DA Claim and KYC doc upload.

Registration

Home | Inbox | Change Password | Logout

Employee Registration

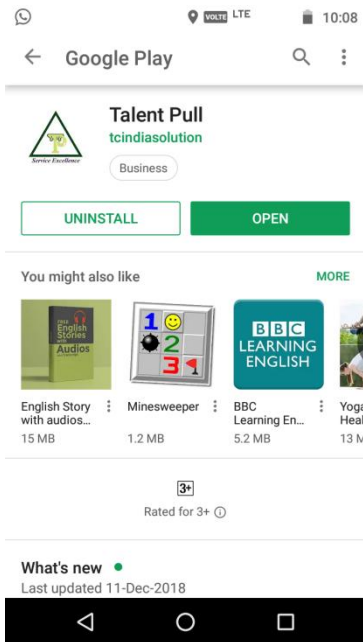
Employee Code *	<input type="text"/>	Company *	<input type="text" value="-Select-"/>
Employee Name Title *	<input type="text" value="-Select-"/>	First Name *	<input type="text"/>
Middle Name	<input type="text"/>	Last Name	<input type="text"/>
Gender *	<input type="text" value="-Select-"/>	Email *	<input type="text"/>
Department *	<input type="text"/>	Sub Department *	<input type="text"/>
State *	<input type="text"/>	District *	<input type="text"/>
City *	<input type="text"/>	Date Of Joining *	<input type="text" value="12"/>
Designation *	<input type="text"/>	Company Mobile *	<input type="text"/>
Level	<input type="text"/>	Reporting To *	<input type="text" value="-Select-"/>
Project *	<input type="text"/>	Contract End Date *	<input type="text" value="12"/>
User Type *	<input type="text" value="-Select-"/>	CTC *	<input type="text"/>

*** Field Are Mandatory.**

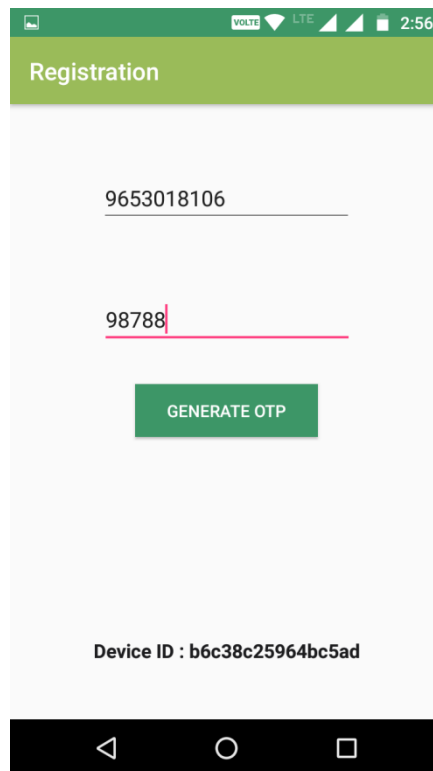
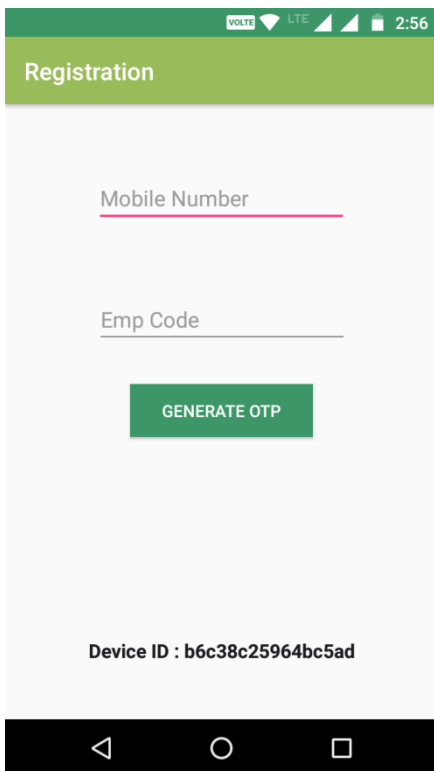
Talent Pull HR team will create Employee on web portal with above information. Once employee get created, User can login Web portal by his employee Code.

To access Android application user have to go through registration process as below

Step 1) Download Talent pull app from Google Store

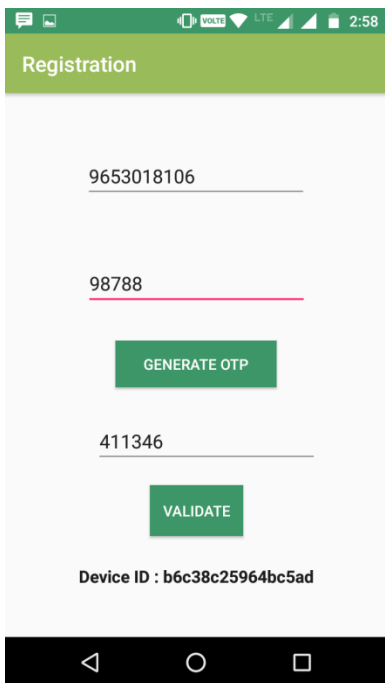


Step 2) Start App



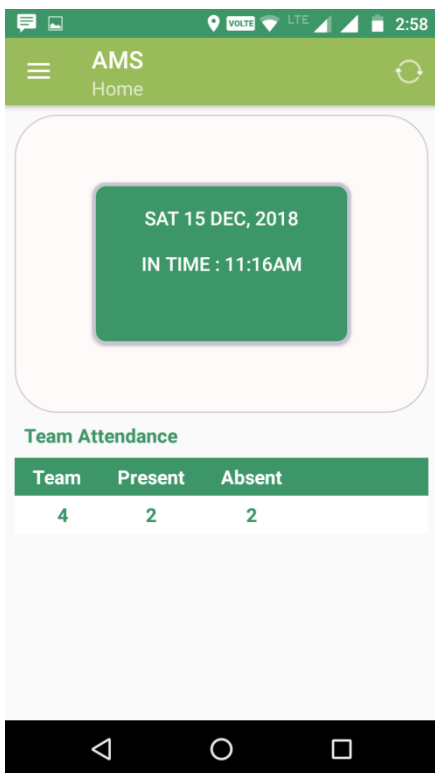
User have to enter Mobile number mapped with his mobile code & press Generate OTP button. App will send OTP to Registered Number. Talent Pull Mobile app will use Current handset SMS feature to send OTP message.

Step 3) OTP Validation



Employee will fill OTP code as received on registered number.

Step 4) Login



On successful OTP validation employee will auto login to App.

Employee Validation Logic

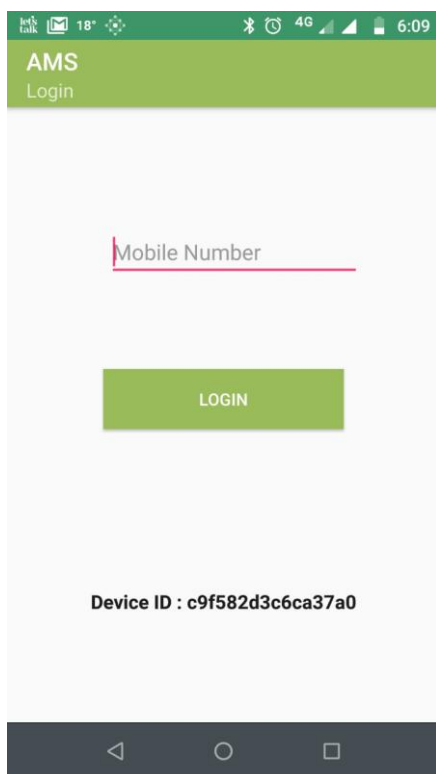
On successful registration android mobile device ID get mapped with employee code & registered mobile number.

Now user can access his mobile login from registered device.

If user try to access his login from some other device, System will trigger invalid device error.

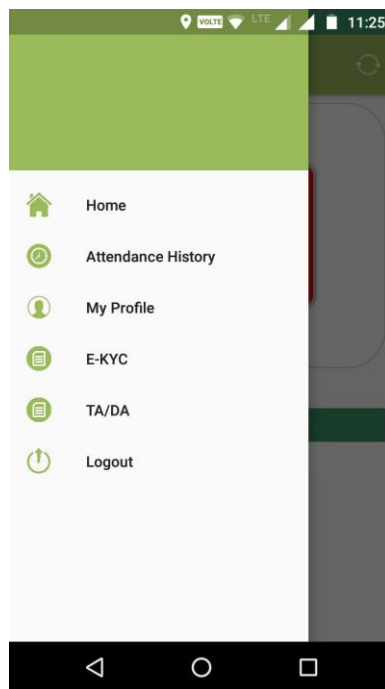
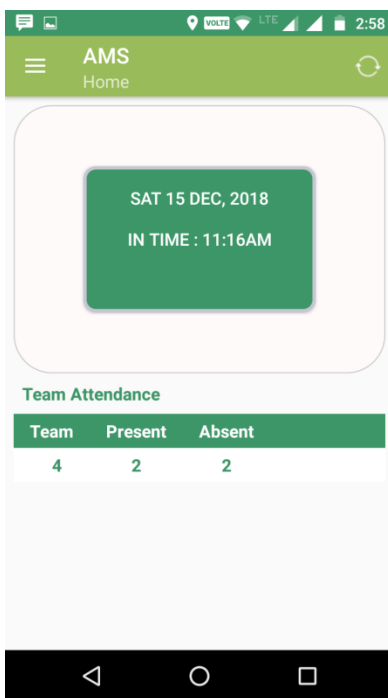
Attendance Marking

If application is in log off state, User have to login First with Registered mobile number.



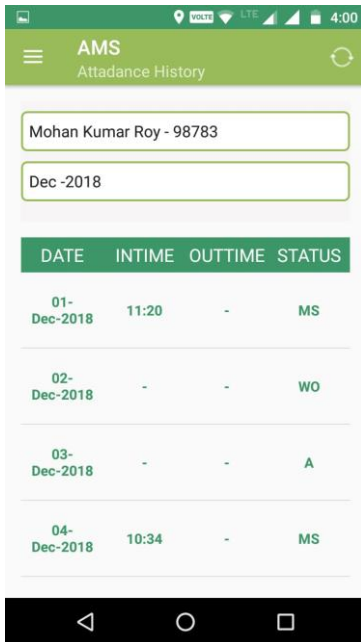
System will check Mobile number and Device Id mapping. On successful validation user get login to app.

- **Home Screen**



On home screen user have option to punch attendance. First Punch will cater as In Time. After that every punch treat as time out, Employee working time will calculate on first in and last out basis. System will also capture Device location on every punch. Sales team has to punch on every visit to assigned location on arrival. This data is visible to reporting manager.

- **Attendance history**



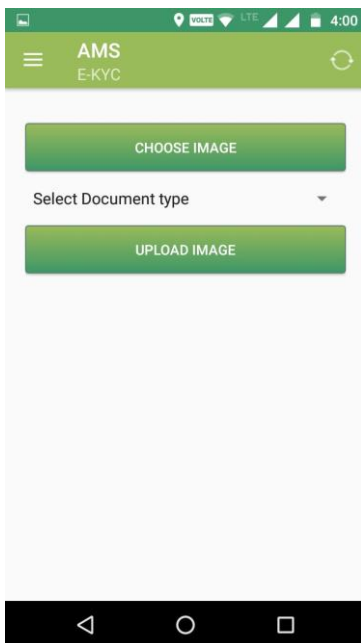
Reporting Manager can view attendance of any Team member month wise.

- **My Profile**



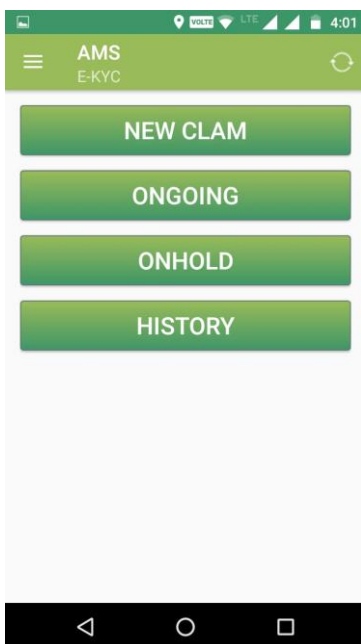
User can view his basic profile.

- **E KYC**



User can submit here his E-KYC document for joining formalities for ex. Pan card, Aadhar card ,Driving licence etc .Which will be validate by HR team on web portal.

- **TA/DA**

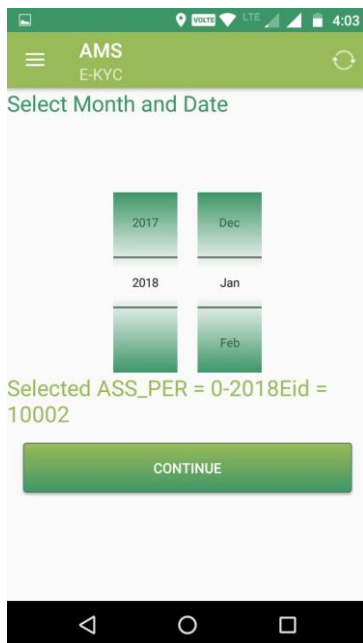


TA/DA screen have 2 option

A) New Claim B) On Going C) On Hold D) History

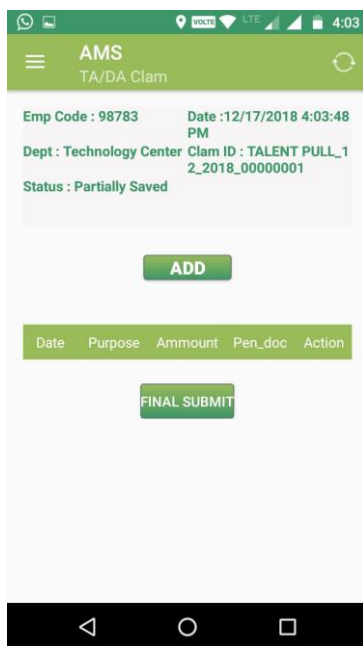
New Claim

Step 1) User can create new claim by clicking NEW CLAIM button

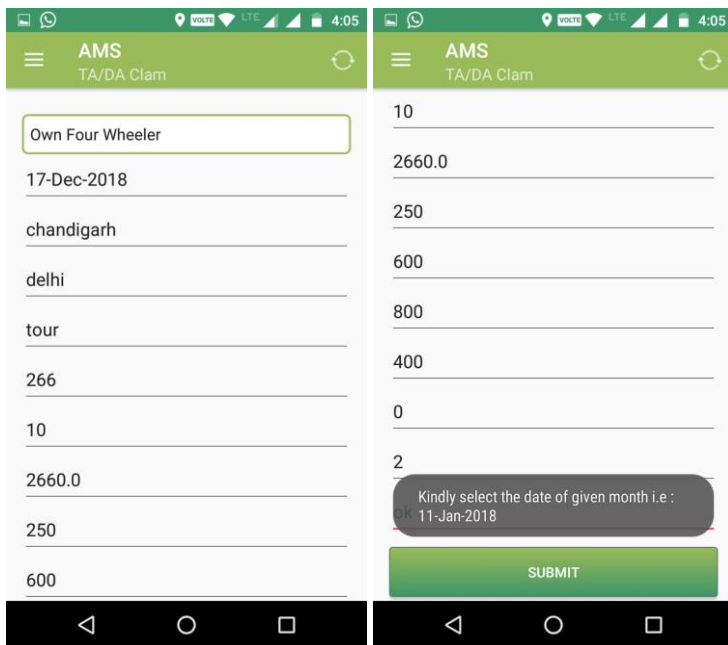


Select assessment Year and month

Step 2) User Claim detail entry



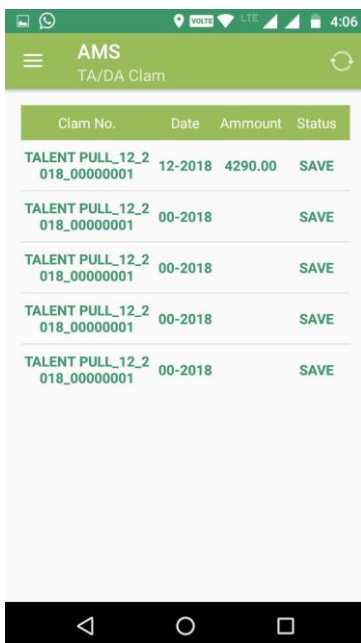
An auto TA/DA request will be generated. Now user have to fill claim line items by clicking ADD button. He has to fill all information.



After successful submission, line item will get added to claim.

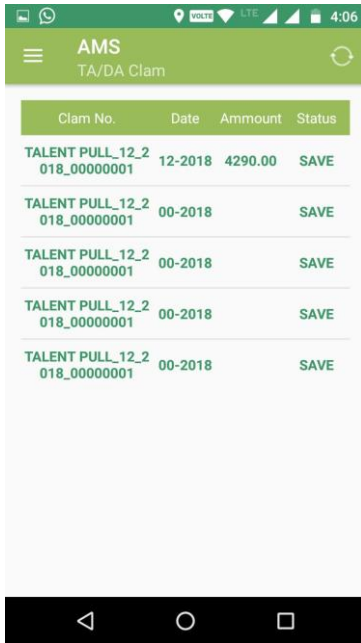
Once all details get filled user have to click FINAL SUBMIT button to route claim to next level (Reporting manager) for approval.

- **On Going**



User can view Saved (Pending at user end) & In process(Pending for approval) claim by clicking ON GOING button.

- **History**



Clam No.	Date	Ammount	Status
TALENT PULL_12_2 018_00000001	12-2018	4290.00	SAVE
TALENT PULL_12_2 018_00000001	00-2018		SAVE
TALENT PULL_12_2 018_00000001	00-2018		SAVE
TALENT PULL_12_2 018_00000001	00-2018		SAVE
TALENT PULL_12_2 018_00000001	00-2018		SAVE

User Can view all approved claim that are in archive state.

- **On Hold**



Clam No.	Date	Ammount	Status
TALENT PULL_12_2 018_00000001	12-2018	4290.00	SAVE
TALENT PULL_12_2 018_00000001	00-2018		SAVE
TALENT PULL_12_2 018_00000001	00-2018		SAVE
TALENT PULL_12_2 018_00000001	00-2018		SAVE
TALENT PULL_12_2 018_00000001	00-2018		SAVE

If reporting manager find any discrepancy then he can back route claim to user for rectification. These kind of claims shows in ON HOLD tab.

